



Solano County Fire Chiefs Association GUIDELINES

Guideline Name:	Committees
Number:	06
Revision / Reviewed Date:	March 01, 2018

I. Purpose

The Solano County Fire Chiefs' Association recognizes the benefit of individuals with common interests meeting regularly to enhance their professional expertise. For that reason the Solano County Fire Chiefs' Association will support, as the sponsoring agency, sub-groups whose aims are to improve and further the fire service regarding response, suppression, training, prevention, education, investigation, and other areas as they may be developed. The Chiefs Association sets policy for the Solano Fire Services in the areas of mutual concern and mutual operational tasks undertaken by the Solano County Fire Departments.

Several subsections are recognized and encouraged to work on specific issues and concerns. These subsections will generally fall into an operational area. Subsections and affiliated units will be used as needed for specific tasks as assigned.

II. Standing subsections / affiliated units

A. Operations Chiefs

1. Fire Investigation Unit (FIU)
2. Response to Active Violence (RAV)
3. Technical Rescue
4. Exercise Development Team

B. Training Officers

C. Fire Prevention Officers

D. EMS

E. Affiliated Groups

1. Solano Office of Emergency Services
2. Solano Hazardous Materials Response Team
3. Solano Emergency Medical Services Cooperative
4. California Highway Patrol
5. Medic Ambulance

F. Committees

1. Committees may be formed to work on specific issues and concerns.

G. Section Liaison Chiefs

1. Each subsection and certain other units will have a Liaison Chief appointed by the Fire Chiefs for the purpose of reporting on the subsection or units to the Chiefs Association.



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2. Liaison Chiefs will attend their respective subsection or unit meetings.
3. Liaison Chiefs will report to the respective Subsection and/or the Fire Chiefs Association as directed.
4. The Liaison Chief will insure that at minimum, a written annual report is made to the Fire Chiefs Association including an annual budget if applicable.

H. Subsection, Unit, or Committee Reports

1. All subsection, unit, or committee reports for the Solano County Fire Chiefs' Association meetings will be presented to the Secretary of the Association, typed if possible, at least one week prior to the next Chiefs' meeting.
2. Reports to be included in draft minutes with the draft Association agenda must be received at least ten (10) days prior to the next meeting.
3. All subsections shall make an annual report to the Association in written form, including their annual budget if responsible for separate funds.