



SOLANO COUNTY FIRE CHIEFS ASSOCIATION

Meeting Minutes

Meeting

Date: October 5, 2017
10:00 a.m.

Meeting Called By: Chief Tony Velasquez, President

Location: Vacaville Fire Department

Attendees:

Chief Tony Velasquez (Fairfield),
Battalion Chief John Sturdee (Fairfield),
Assistant Chief Dan Schindler (Montezuma FPD)
Chief Howard Wood (Vacaville FPD),
Battalion Chief John Zazrivy (Suisun District),
Deputy Chief Matt Luckenbach (Fairfield),
Chief Jack McArthur (Vallejo),
Chief Keith Martin (Cordelia FPD),
Battalion Chief Allyn Kemp (Cordelia FPD),
Don Ryan (Solano OES),
Holly Powers (Solano OES),
Assistant Chief John Salvate (CALOES),
Assistant Chief Dave Franklin (CALOES),
Chief John Speakman (Travis),
Deputy Chief Greg Lewis (Dixon),
Chief Kris Concepcion (Vacaville),
Hermie Zulueta (Solano EMS),
James Pearson (Medic Ambulance),
Deputy Chief Jeff Johnson (Cal Fire),
Chief Jay Bushrow (Dixon),
Division Chief Dean Sarley (Dixon)

Call to Order:

Time: 1012 hours

Introductions:

- Chief Velasquez had everyone introduce themselves.

Presentations: None

Approval of Minutes: September 7, 2017 – Motion to approve minutes by Chief Armstrong, seconded by Chief Concepcion. All in favor. Minutes Approved.

Treasurer's Report (Concepcion):

- See attached
- Motion to approve the report by Chief Armstrong, seconded by Chief Lydon. All in favor. Motion approved.

Additions to Agenda:

- None

Old Business:

- Mutual Aid Agreement – Chief Speakman
 - Individual agreements with Travis AFB and each City and the county/districts
 - Agreements will be sent today to Fairfield and Vacaville for initial redline review and then templates will be sent out to the other cities.

Subsections:

- Medic Ambulance Service
 - Accounts Receivable Department is moving to Fairfield
 - Expanding operational space
 - ICS300 and 400 training officers needed
- CAL OES
 - Distributed updated rate sheet
 - Several new deployments
 - Individual agencies need to pay attention to how long people are out on strike team
 - Chief Dave Franklin introduced himself and he will be replacing Chief Salvate as Region II Assistant Chief
- Solano OES
 - Update on radio channels – to use SECA channels, agencies must call Solano Dispatch
 - Law Enforcement will be putting together a new JPA for communications
- EMS
 - SMC meeting on October 12 to be followed by EMS meeting
- Cal Fire
 - Would like to set up a meeting with Division Chief with CalFire and a Dispatch Manager with Solano Dispatch to ensure that all agencies are on the same Tactical frequency when on a call.
 - Push from DA's office to have a Solano Sheriff on-scene at incident scene
 - Wildland Fire Academy is now accepting applications for their November Academy
- Solano College
 - Chief Bushrow met with them on October 2 for a pre-semester meeting and discussed curriculum and standardized testing
 - Looking for old non-functional SCBA's and packs to wear during drills

- Training
 - Meet the 3rd Tuesday of each month
 - Armstrong will be taking over
- Operations Chiefs
 - Transitioning from Chief Munn to Chief Hartford
 - (Chief Concepcion will be reporting to the Chiefs group)
 - Still some SOG work that needs to be completed
 - Meets the 4th Tuesday of each month
- Hazmat
 - Transitioning from Chief Lydon to Chief Concepcion
 - No other updates to report
- Mutual Aid – Area Coordinator
 - Transitioning/overlap/training from Chief Concepcion to Chief Armstrong for one year
- Fire Investigations – no report
- Rescue Team
 - Still working on agreement – in the middle of the to-do list
- CICCIS
 - Transitioning from Lydon to Bushrow
- UASI
 - UASI is open for regional projects – it closes on the 13th

New Business:

- Appoint new fire chief representative for SEMSC Board
- Chief Velasquez can no longer be the rep because Fairfield City Manager is now on the Board and the same city cannot have 2 reps
- Motion by Chief Lydon to appoint Chief McArthur as the Fire Chief Representative to the SEMSC Board, seconded by Chief Concepcion. All in favor. Motion Approved.

Brief Updates:

- Communication Plan Update with Law Enforcement (covered earlier in the meeting)
- 2018 HSGP Grant
 - Workshop was held and there is a very high likelihood that there will be a 25% match placed on the Homeland Security Grant
 - See attached spreadsheet
- February retreat dates February 20-22 – will discuss more details at the next meeting

Roundtable:

Fairfield – Armour

- Quarterly meetings to go over the HSGP grant and any other grant opportunities, prevention cost analysis, and preventing duplications of efforts regarding staff reports and grant applications

Fairfield – Velasquez

- Fire Prevention Fee schedule just passed on Tuesday night

Dixon – Lewis

- Would like to put Prevention Group back together – needs contact information for each city

Vacaville – Concepcion

- Academy of 13 is in the 5th week of the 14-week academy
- Graduation is scheduled for Dec. 6

CalFire – Johnson

- Flood fighting training in February

Suisun District – Zazrivy

- No updates
-

Solano OES - Powers

- No updates

Rio Vista – Armstrong

- City has opened up for cultivation and manufacturing of marijuana
- SCBA cylinders – Hazmat has 17 of them that will be returned
- Reopening feasibility study for dispatch

Montezuma – Schindler

- Staffing will be back to normal next month

Dixon – Sarley

- No updates

Fairfield - Sturdee

- No updates

Fairfield - Luckenbach

- No updates

Dixon – Bushrow

- Publicly acknowledged Chief Lewis' hard work for a seamless transition

Vacaville FPD – Wood

- Thanked everyone for their support on recent fires

Vallejo – McArthur

- No updates

CALOES - Franklin

- No updates

CALOES - Salvate

- No updates

Travis – Speakman

- No updates

Benicia – Lydon

- Josh Chadwick has been appointed Acting Fire Chief effective tomorrow

Next Meeting: November 2, 2017 – Benicia Fire Department