



SOLANO COUNTY FIRE CHIEFS ASSOCIATION

Meeting Minutes

Meeting

Date: October 6, 2016
10:00 a.m.

Meeting Called By: Chief Tony Velasquez, President

Location: Vacaville City Hall – 650 Merchant Street – Conference Rooms A & B

Attendees:

Chief Tony Velasquez (Fairfield),
Deputy Chief Steve Trepagnier (Fairfield),
Deputy Chief Jorge Merodio (Fairfield),
Deputy Chief Jeff Johnson (Cal Fire),
Battalion Chief Bill Lopez (Cal Fire),
Deputy Chief Mike Parkes (Cal Fire),
Unit Chief Shana Jones (Cal Fire),
Chief John Speakman (Travis AFB),
Chief Brian Preciado (Solano Community College Director-Fire Tech),
Chief Mike O'Brien (Suisun City),
Steve McGraw (President FPFA-Fairfield),
Interim Chief Jay Huyssoon (Rio Vista FPD),
Chief Kris Concepcion (Vacaville),
Nick Warren (President DPFA-Dixon),
Interim Chief Greg Lewis, (Dixon),
Division Chief John Malone, (Dixon),
Brian Meader (Operations Manager-Medic Ambulance),
Ted Selby (Medical Services Administrator-Solano County),
Andrew Obando (Associate EMS Administrator-Solano EMS),
Michael Deprato (Dispatch Technician-Solano SO),
Deputy Chief Mark Sharpe (Vallejo)
Matt Moreno (Local 3501)

Call to Order:

Time: 1005 hours

Introductions:

- Chief Velasquez had everyone introduce themselves.

Presentations:

- Chief Preciado gave an update on the changes for the Firefighter 1 Certification. He passed out information on the Firefighter 1 Certification requirements, California State

Fire Training questions on ARTPs and ALAs, Firefighter 1 Skills Testing Summary Sheet and Hazardous Materials Firefighter 1 Skills Testing Summary Sheet.

He requested any feedback from the Fire Departments/FPD on what classes they may need; to date, no responses had been received. He added that Dixon will be helping with the logistics for the academies, but he may ask for assistance from area Fire agencies to provide equipment, engines, act as evaluators for future academies. Getting enough evaluators continues to be a problem for the school. One of their goals is to make the classes internationally accepted.

Chief Preciado explained that they received grant monies for a portable fire vent prop which they hope to house in Dixon and also be able to provide for use by any County Fire agency. The prop will be in place for the start of the next academy in January, 2017. Currently, the academies take place in Dixon; however, they hope to secure a training location at one of Vacaville's stations.

They also received a grant for a laser-driven fire extinguisher which they also hope to make available to the Fire agencies once training has been completed.

A reserve fire engine may still be needed for classes. Chief O'Brien noted that they may be able to help with the purchase of this engine from a Homeland Grant.

Chief Huyssoon referenced 5.10.1 A or B on the Firefighter 1 Skills Testing Summary Sheet and wanted assurance that candidates were not leading a crew. Chief Preciado responded they were not.

Chief Velasquez stated that he would be meeting with training officers next week and would find out what their needs are and get back to Chief Preciado. He also noted that he had an opportunity to attend the last academy graduation at the college and was impressed with the program; everything was well done and he was in support of their program.

Approval of Minutes: September 1, 2016 – Motion to approve minutes by Chief Concepcion, seconded by Chief O'Brien. All in favor. Minutes Approved.

Treasurer's Report (Chief Concepcion):

- See attached.
- Chief Concepcion explained the need to purchase Quick Books. The process has started with the City's IT area to get this program installed on his computer.

Additions to Agenda:

- None

Old Business:

- Gang of Five/Homeland Security Grant Program
 - May need to suspend for next year.
 - May need to ask for suggestions/ideas as early as December for 2018.
 - Announced monies that have gone out: proposed grants for CERT Team, \$8,500 for each Rescue Team (3 people per Department to send to classes); radios-Dixon, vehicle-Vacaville, portable radios/Vallejo. Monies from URVI spread among other areas.

Subsections:

- Cal Fire
 - Introduced Shana Jones who is new Unit Chief for Sonoma-Lake-Napa, but not new to Cal Fire. She gave some background on her previous work with Cal Fire and her current assignment.
 - Introduced Deputy Chief Mike Parkes.
 - Introduced Deputy Chief Jeff Johnson who will be the primary point of contact. He gave an update on the large fires in their area and the winter preparedness work that will be starting. He also discussed the helicopter bases in the region and explained they will be using a rotation schedule.

- Medic Ambulance Service
 - Brian Meader stated that the Dispatch Center is now ACE accredited, one of 26 in the world.
 - The mobile command center is up and running.
 - Discussed the odor issue that Vallejo was dealing with earlier and thanked all the crews that worked on this problem.
 - They have 4 new ambulances, 3 are currently in operation.

- Solano OES (Don Ryan) – Chief Velasquez explained email received
 - The dispatch center console furniture, electrical and cabling have been installed. Motorola takes the room over in early November. The Board of Supervisors approved an additional \$100,000 this week to purchase a digital voice logger that will record all 12 consoles and phone lines. Construction work on the pass through between centers and a break room should start next week.
 - The Sole Source Letter for HazMat Uniforms was approved on October 5th and the purchase will proceed using HazMat fund dollars.

- EMS (Ted Selby) –
 - Explained that the previous Medical Director who left at the end of September was instrumental in helping them to hire the new Medical Director. Her area of interest is cardiac issues.
 - The Sutter Solano Board Member for SCEMSC is also new.
 - SCEMSC meeting for the month of October has been cancelled.
 - MCI policy went out for review and comment.
 - Also discussed the odor issue that Vallejo had earlier. They learned that the old MCI policy did not work for this event.
 - Still have an EMS meeting at the agency level.
 - Mobile Intensive Care Nurses coming back to Solano County. Previously left due to cost.
 - Level II Trauma Center-Vacaville will be designated as the MCI base.
 - We will not be participating in the Statewide Medical and Health Exercise this year. Planning will take place earlier next year and we will have Fire direct grant proceeds to work toward common goals.

- CHP – No Report

- CAL OES (Assistant Chief John Salvate) – No Report

- Local 4665 (Nick Warren)
 - Noted the political season is keeping them busy.
 - Employee retention is an issue
 - Received an extension of the Safer Grant; working to keep it in effect.
- Local 1186 (Steve McGraw) – No Formal Report
- Local 3501 (Matt Moreno) – No Report
- Training (Deputy Chief Merodio)
 - There will be a Countywide EOC drill on November 10, 2016. The Target Solutions Administrator will be posting this upcoming event.
 - There will be a wildland drill in Jameson Canyon. Suisun and Vallejo will be working with Cal Fire for next season. Anyone not participating is welcome to come to the event to help with evaluations.
- Operations Chiefs (Chief Hartford) – No Report
- HazMat (Chief Lydon) – Not in Attendance
 - Physicals are this week; moving forward with uniforms.
- Mutual Aid – Area Coordinator (Chief Concepcion)
 - Chief Concepcion noted that Chief Hartford will now be a Deputy Chief with the City of Vacaville, but he can attend the remaining Operations Chiefs meetings in 2016.
 - Assistant Chief Glenn Munn will be on a future agenda to discuss the new representative.
 - Will be meeting with Assistant Chief Salvate. Previously discussed having 2 primary alternates and 5 or 6 other alternates/duty coordinators doing rotations for the day-to-day duties approximately every 5-6 weeks. The duty officers will have a single phone # which can be transferred to their primary lines when they are on duty.
 - Passed out copies of the changes to the alarm matrix for each Department/District.
 - Deputy Chief Mike Parkes-Cal Fire was interested in meeting with each Department/District regarding how their operations work. Chief Concepcion thanked Cal Fire for reaching out; he had planned on reaching out to Cal Fire regarding those meetings.
- CICCIS (Chief Lydon) – Not in attendance
 - Up to date on all committee qualifications.
- Fire Investigations (Chief O'Brien)
 - OES on grant – uniforms, trailer.
 - Continuing education for investigators; very important.
 - California Arson Investigation – there will be 3 courses instead of 4. Will be allowed class credit for going to court or depositions. Grant money will be used for these courses.

- Rescue Team (Chief Lydon) – Not in Attendance
 - Captain Alex Nourot will be giving a presentation at the next meeting. He will be asking us for direction.
 - Will have budget available.
 - Deputy Chief Mike Parkes-Cal Fire stated they can provide a demonstration for the copper hoist.

- IMST (Chief Glantz) – Not in Attendance
 - November 2, 2016 is a mandatory meeting.
 - Chief O'Brien noted that they need to know who is on the list and who needs to be added.
 - The meeting should be on the website calendar.

- UASI (Chief Velasquez)
 - Discuss ways to get UASI monies with a smaller group of Fire/Police Chiefs/Sheriff to look at options. Right now we have Benicia Police Chief, Don Ryan-Solano OES and Chief McArthur (our representative).
 - Will give updates as we receive them.

- OES HazMat (Chief Concepcion)
 - Received emails from Chief Lydon. Willing to take on the unit in Solano. Can accommodate a unit at Station 71. If this does occur, the exhaust system will need to be upgraded. Item will be on next HazMat agenda. Who will bear the cost to house this unit in Vacaville-needs to be answered.
 - Chief Velasquez stated Vacaville should bear no costs. He suggested talking with Don Ryan and Holly; there should be monies available for this use.

New Business:

- No new Business

Brief Updates:

Roundtable:

Fairfield

- New President for 2017
 - Noted that nominations for President would be upcoming for the 2017 year. Chief Lydon was a potential candidate but is now the Acting Assistant City Manager for Benicia in addition to his current duties. Josh Chadwick will be the Acting Deputy Chief during this time period, expected to last approximately 9 months. Benicia is in the process of hiring a new City Manager and Assistant City Manager.
 - Chief Velasquez is willing to remain as the President for the 2017 year if the Association is in agreement due to the added responsibilities and changes in leadership at some of the Fire Departments/Districts. This matter will be on the agenda for November.
 - Reminder that the 2017 Retreat will be coming up. Need to know location and date choices you would like to have considered. Also, would you like to have the OPS chiefs and/or training chiefs attend the retreat.
 - The new Station 35 location should be ready in later November or early December.
 - Type III engines should arrive soon.

Montezuma FPD

- No Report

Suisun City

- Requested another copy of the draft of the Mutual Aid Agreement.
- Truck is back from annual service.

Suisun FPD

- No Report

Vacaville FPD

- No Report

Cordelia FPD

- No Report

Vacaville

- 2 upcoming retirements.
- Chief Hartford will be joining the Vacaville Fire Department on October 16th as a Deputy Chief.
- New Pierce at Station 74.
- Fairfield/Vacaville working on a joint radio replacement for 2018 to bring us into compliance. Provided an update on the status of the RFP.

Cal Fire

- Hope to reach out to the Solano County Fire Departments/Districts to hire engines as needed. In other areas that we have agreements with, normally hire 2-3 engines by working through the OPS Area Coordinator. Would like to follow this process for Solano in the future.
- Suggest that everyone read Proposition 57 carefully before voting to understand how it will affect the fire camp population.

Cal OES

- No Report

Benicia

- No Report

Rio Vista

- No Report

Travis

- Air trailer is broken. Trying to find monies to get it repaired.
- Have a new HazMat response vehicle; will share with the County and let you know its capabilities.
- Gave a thumbs up for the draft Solano County Mutual Aid Agreement.

Solano OES

- No Report

Vallejo

- Added a new truck.
- In the process of hiring at the beginning of 2017.

Meeting adjourned at noon.

Next Meeting: November 3, 2016 – Benicia Fire Department