



# Solano County Fire Chiefs Association GUIDELINES

<b>Guideline Name:</b>	<b>Size Up &amp; Arrival Reports</b>
<b>Number:</b>	<b>20</b>
<b>Revision / Reviewed Date:</b>	<b>November 30, 2022</b>

**Purpose:** To standardize the size up and arrival report process of all first arriving resources on an emergency scene. Consistent size up and arrival report methodology will provide a framework to establish incidents action plans early. A mental size up should be performed by all personnel upon arrival of any scene, regardless of arrival sequence. Size Up should be ongoing as conditions change.

## Size Up

Size Up is the continuous *mental* process of analyzing the situation:

- Facts, Probabilities, Own Situation, Decision, Plan (FPODP)
  - Evaluate the situation and its potential size and complexity
  - Identify all hazards
  - Determine risk to life and property

The information gathered in the initial arriving Size Up will be used to establish the Incident Action Plan. [\(Reference: SCFCA Command SOG\)](#)

## Arrival Report

An Arrival Report is the *verbal* radio transmission of the first-arriving unit on scene. Initial Arrival Reports will contain the following information in order:

1. **Identify:** the arriving unit and confirm location (if different than dispatched address)
2. **Object:** a brief description of the incident is (building / vehicle / topography)
3. **Conditions:** a brief description of what the incident is doing
4. **Actions:** declaration of incident priority, strategy, objectives and command mode
5. **Needs:** incident needs including additional resources

## Additional Reports

The following information should be reported on the radio

- Change in Incident Priority
- Change in Incident Strategy
- Tactical benchmarks are met
- Significant scene hazards
- Transfer of command