



SOLANO COUNTY FIRE CHIEFS ASSOCIATION

Meeting Minutes

Meeting

Date: September 1, 2016
10:00 a.m.

Meeting Called By: Chief Tony Velasquez, President

Location: Rio Vista Fire Department – 350 Main Street

Attendees:

Chief Tony Velasquez (Fairfield),
Deputy Chief Steve Trepagnier (Fairfield),
Chief Jack McArthur (Vallejo),
Don Ryan (Solano OES),
Assistant Chief Glen Munn (TAFB),
Chief Alan Hartford (Rio Vista),
Chief Jim Lydon (Benicia),
Chief Kris Concepcion (Vacaville),
Assistant Chief John Salvate (CalOES),
Chief Keith Martin (Cordelia),
Chief Howard Wood (Vacaville FPD),
Chief Ron Glantz (Suisun FPD),
Chief Mike O'Brien (Suisun City),
Assistant Chief Dan Schindler (Montezuma FPD)

Call to Order:

Time: 1000 hours

Introductions:

- Chief Velasquez introduced new Fairfield Administrative Assistant Amanda Ladd.

Presentations: None

Approval of Minutes: July 7, 2016 – Motion to approve minutes by Chief MacArthur, seconded by Chief O'Brien. All in favor. Minutes Approved.

Treasurer's Report (Chief Concepcion):

- See attached
- Additional expenses were added for purchase of plaques. Motion to approve additional expenses by Chief Concepcion, seconded by Chief Martin. All in favor. Motion approved.

Additions to Agenda:

- Request by Chief O'Brien to add the SCBA Grant to the Agenda as New Business.

Old Business:

- Website
 - Discussion on delegation of administrative rights for website updates and changes.
 - Decision made to have one chief designee for each of the 5 subsections. That chief can delegate access to their staff to make appropriate changes to their subsection.
 - Any glitches found or immediate changes to be made should be sent to Josh Chadwick.
- Dispatch RFP
 - Waiting on money to be released, which should be in December.
 - Chief Concepcion will have something for the group to review at the November meeting.
- Policy and Procedure
 - Ready to proceed with finalizing all draft sections.
- Gang of Five / Homeland Security Grant Program
 - Will be putting together a meeting later this month with Holly Powers from Solano OES to discuss needs and available money.

Subsections: None**New Business:**

- Meeting Minutes
 - Minutes will be condensed and put on the website.
- UASI Discussion – Follow-up from Law Enforcement meeting
 - There was a lot of discussion with the police chiefs at the meeting about taking advantage of the available funding. The funds need to be better utilized by increasing participation.
 - Sept 22nd is the annual kickoff meeting on the scope of projects to be considered on the Bay Area UASI.
 - Chief MacArthur and Don Ryan will be going to the meeting to bring up that Solano is looking at a communications project.
- Election of new Area Coordinator
 - Nomination was received for Chief Concepcion.
 - Discussion on having too few alternate coordinators; becomes problematic when alternates leave for strike teams.
 - Agreement that there need to be two officially named primary alternates and at least 4 or 5 other alternates/duty coordinators to assist with all the other duties.
 - Motion to appoint Chief Concepcion as Area Coordinator by Chief Lydon, seconded by Chief Munn. All in favor. Motion approved.
- 7-Day Minimum
 - Discussion on whether or not the current criteria for a 7-day minimum rotation for strike teams should be modified to a 3 or 4-day rotation.
 - Motion to vote on status of 7-day rotation to remain with current criteria and added to policy by Chief Lydon, seconded by Chief Martin. Fairfield, Benicia,

Cordelia, Vacaville, Rio Vista, and Travis in favor. Montezuma, Suisun City, Suisun District, Vacaville District, and Vallejo opposed. Motion approved.

- SCBA Grant (added to agenda)
 - The SCBA Grant scoring process has been changed this year and FEMA encouraged us to apply again and they will assist us through the process.
 - Those interested in applying again are Vacaville, Fairfield, Cordelia, Vallejo, and Rio Vista.

Brief Updates:

- Next month's meeting
 - General membership meeting, everyone is invited, and lunch will be provided.
 - RSVP's will be requested to get a general head count for lunch.

Roundtable:

Fairfield

- Requests were sent out to everyone for information on 2015 mutual aid call volumes.
- Two new Type III's will be arriving in the next 7-10 days and are expected to be in service by October

Montezuma FPD

No updates

Suisun City

- Suisun City will be having a September 11 memorial at 3:00 on Sunday afternoon.
- On October 21st, there will be an Association dinner in Suisun City.

Suisun FPD

- Accepting bid on replacement water tender.

Vacaville FPD

No updates

Cordelia

- Chief Martin thanked everyone for assistance with grass fires along 680.
- Station 29 living quarters are finished, should have personnel in there by this weekend.

Vacaville

- New engine in service in a few weeks and a new truck in service in October.
- Deputy Chief Sanner's last day is Oct 28. His replacement has been selected and is currently in background.

CalOES

- Chief Salvate thanked everyone for all the mutual aid that is being received throughout the state.

Benicia

- First reading of first responder ordinance will be at the next Council meeting.
- Two new hires currently in background.

Rio Vista

- Mounting of the steel received from September 11 in front of the Fire Station.
- Minted a commemorative coin that is being used as a fundraiser.
- Fire Code amendments being put together by the end of the year.

Travis

- September 10th will be the second annual Run for the Fallen
- Flyer for the Run for the Fallen will be distributed via e-mail after the meeting
- CERT academy will be starting on September 20th at Station 37 in Fairfield. Any parties interested in participating should contact Chief Munn.

Solano OES

- EOC equipment update is completed.
- Dispatch expansion site preparation is continuing.
- Landing craft is ready to go.

Vallejo

No updates

Next Meeting: October 6, 2016 – Vacaville Fire Department – Appreciation Luncheon for all Solano County Fire Chiefs Association Representatives