



SOLANO COUNTY FIRE CHIEFS ASSOCIATION

Meeting Minutes

Meeting

Date: July 7, 2016
10:00 a.m.

Meeting Called By: Tony Velasquez, President

Location: Travis Airforce Base

Attendees: Deputy Chief Steve Trepagnier (Fairfield), Don Ryan (Solano OES), Holly Powers (Solano OES), Assistant Chief Glen Munn (TAFB), Battalion Chief Bill Lopez (Cal Fire), Battalion Chief John Zazrivy (Suisun FPD), Chief Mike O'Brien (Suisun City), Chief Howard Wood (Vacaville FPD), Chief Joe Rosewall (Montezuma), Chief Aaron McAlister (Dixon), Chief Kris Concepcion (Vacaville), Ted Selby (Solano EMS), Andrew Obando (Solano EMS), Chief Jim Lydon (Benicia), Chief John Speakman (TAFB), Chief Alan Hartford (Rio Vista), Chief Tony Velasquez (Fairfield)

Call to Order:

Time: 1000 hours

Introductions: None

Presentations: None

Approval of Minutes: June 2, 2016 – Motion to approve the minutes by Chief O'Brien, seconded by Chief Concepcion. All were in favor. Motion approved.

Treasurer's Report (Chief Concepcion) –

- See Attached
- A request was made to purchase Quick Books for approximately \$250.00. Motion to approve purchase by Chief Lydon, seconded by Don Ryan. All were in favor. Motion approved.

Communications:

Additions to Agenda: None

Old Business:

- Website –
 - Please send pictures to Josh Chadwick
 - The calendar has been purchased and will be imbedded into the website.

- We will be preparing a welcome video in place of a welcome letter.
- Dispatch RFP –
 - We will be purposing to have the feasibility study paid for through a grant.
- August Meeting
 - The meeting will be held on the 11th at the Police Training Facility in Fairfield.
 - This is for Fire Chiefs or their representative only.
 - We will be meeting with the Solano County Police Chiefs and Sherriffs.
 - Potential Topics Include
 - Strategic Opportunities
 - Training Updates
 - Communications / Interoperability
 - We will also be holding the 6-month check-in.

Subsections:

- Medic Ambulance Service – No Report
- CA OES (Assistant Chief John Salvate) – No Report
- Solano OES (Don Ryan) –
 - The dispatch center project is moving forward.
 - We will transition to the new Motorola system (MCC 7500) in December.
 - They have hired 3 new dispatchers.
 - The USAR truck is complete.
 - The HazMat Vehicle will be done next week.
 - ERG's are now available.
 - They are putting in new audio and visual equipment in the EOC. If there are any call outs for the EOC you will be given direction on where to respond by the dispatcher.
- EMS (Ted Selby) –
 - The SEMSC meeting for next week has been cancelled. However, the afternoon meetings will still take place.
 - The Preceptor Policy went out for Comment.
 - The Trauma Base Policy is still under evaluation.
 - The MCI policy is getting ready to be rolled out.
 - There was a discussion about EMT requirements in the County vs. the military. Ted Selby will look into Solano EMS' policy with regards to accepting military CEU's.
 - There was a discussion regarding Title 22 and the minimum standard of EMR's for public safety. Ted Selby will follow up with Solano County EMS in regards to this standard.
- Cal Fire
 - The new radio load came out.
 - We are at peek staffing (4 person engines, with 31 engines covered)
 - All crews are returning from the current Fires.
 - We had to brown out the MA crew at Delta Camp because of staffing.
 - Assistant by Hire will only pay for 3 or 4 persons (1 Company Officer and 3 Firefighters per the ABH agreement)
 - Name request for personnel has to be process through Cal OES.
 - We have a new Battalion Chief in the area.

- If you need a crew please double up on your order.
- Please note that Air Attack can help direct your Air Tankers. Please remember to use them as a resource.

- CHP – No Report

- Solano Community College (Brian Preciado) – No Report

- Local 1186 (Kyle Long) – No Report

- Local 3501 (Jason Prescott) – No Report

- Local 4665 (Nick Warren) – No Report

- Training (Liaison – Chief Lydon) –
 - They are working on getting the calendaring program imbedded into Target Solutions.

- Operations Chiefs (Chief Hartford) –
 - The policies have been combined into one document. Following are the were each are in the process:
 - #1 – Complete – not a draft
 - #2 – Awaiting draft from HazMat Unit Leader
 - #3 – Draft awaiting final approval
 - #4 – Complete – not a draft
 - #5 – Complete – not a draft
 - #6 – Awaiting draft from Vallejo Fire
 - #7 – Complete – not a draft – change title from CA ICCS to CICCIS
 - #8 – Draft awaiting final approval
 - #9 – Draft awaiting final approval
 These three need to be added with placeholders:
 - Active Shooter
 - Strike Team Code of Conduct
 - Heat Illness Prevention / Rehab
 - We will be adding the protocols for the different teams in the back of the guidelines book.
 - T-Cards are still in use by the Districts.

- Hazmat (Chief Lydon) –
 - The team is moving forward.

- Mutual Aid – Area Coordinator (Chief McAlister) –
 - They sent one initial attack into Contra Costa County.
 - Restat – This program seems to be going well. The dispatchers will only be sending this document to Chief Officers. Tweaks and adjustments are still being made.
 - It was recommended that each unit keep a stash of ALS equipment on Strike Team engines in case of a crew emergency.

- CICCIS (Chief Lydon) –

- This has been going well.
- The paperwork has been getting better.
- Fire Investigations (Chief O'Brien) –
 - They had no call outs.
 - They have ordered some equipment using grants.
- Rescue Team (Chief Lydon) –
 - They are still a few weeks out from having a report on the direction of the team.
- IMST (Chief Glantz) –
 - They had one call out.
 - The new Policy is now in the SCFCA guidelines book.
 - IMST will be reporting to the Operations group.

New Business:

- Meeting Minutes –
 - All meeting minutes will be sent out as a draft for review and comment. Then the final document will be posted on our new website.
- Gang of Five / Homeland Security Grant Program
 - 25% of money goes to the Mobile Field Force
 - 25% of money goes to the County Fire Teams
 - The rest of the money is split between Law and Fire.
 - It was recommended that instead of splitting the money each year. That these groups alternate receiving the money each year.
 - We will move forward with law getting the bulk of the money for this year, and with fire getting it next year.
 - Please still submit any projects that you have in mind to Chief Velasquez.
 - We need to have the requests for the different teams in order to make a decision on how to split the money amongst the teams.
 - Proposals are due by July 18th. The gang of five meetings will be held on July 21st. Notices of which projects will be funded will go out on July 22nd.
 - Please note that any Controlled Equipment requests will have additional forms that need to be completed and policies and protocols will need to be in place before the equipment can be issued.
 - If anyone needs help putting together their proposals, Taylor Armour from Fairfield is available to help.
 - It was noted that a long term plan needs to be put into place for replacing MC1 and the HazMat Unit.

Brief Updates:

- No Report

Roundtable:

Rio Vista – Their Engineer position has been approved to be fully funded. They are looking at adding more positions through the Safer Grant. They had a meeting to discuss a response plan for the Sacramento Area. Region 4 resources need to come through a region 4 dispatch.

Fairfield – A rough draft of the Mutual Aid document was handed out. See attached. Please get any comments or changes to Chief Velasquez. Their Type 3 is going in for inspection. They recommended having extra Fireline Medic inventory on your units just in case you are unable to restock at base camp.

TAFB – They are down to one Air Trailer.

Vallejo – They rolled out their new Type 3. There will be ALS equipment on this unit. Their light air unit isn't at %100 yet but it is available to use. Their Truck will be going for its final inspection on July 31st, and should be in service this fall. They are looking to type a Quint. The VHF radios are still 90 to 120 days away from being in service. They are moving forward with hiring. They should start the process in September.

Benicia – They have had several call outs from the Coast Guard for water rescues. They are interviewing for Firefighter/Paramedics. They added one member to the HazMat Team. They brought someone in to train their members on PTSD through the First Responded Support network. If you are interested in having your members trained please contact Chief Lydon. They have been approved to purchase 1 Type 1 and two Type 3's. The First Responder fee is moving forward.

Vacaville – They will be doing the Deputy Chief Interviews on Wednesday. They are hoping to have this position filled by October 16, 2016. They received approval to use funds to conduct a Standards of Coverage Study. They have 1 Truck and 1 new Engine heading for inspection. They hope to have these units in service by September 1, 2016. They are moving towards a new EPCR program (Image Trend)

Dixon – They will be doing an RMS evaluation. Their Truck is in the shop and they will be relying on UC Davis for help if the truck is needed. The Sherriff's department made some arrests of people that were setting off fireworks that caused a fire.

Montezuma – Their Strike Team has returned. They wanted to relay a messaged that they really enjoyed working with the other departments.

Vacaville Fire District – The Cold Canyon radio system has been improved. They are working with UC Davis to put up some signs warning the public of the dangers in the area.

Suisun City – They are sending the Truck in for service. They just put their Type 1 in service.

Suisun Fire Protection District – Thank-you to everyone who helped out on the Potrero incident. We are getting bids for a new Water Tender.

Cordelia Fire Protection District – Thank-you for the help at their recent fire. They are hopeful that they will have 7 new volunteers hired soon.

Meeting concluded at 1228hrs.

**Next Meeting: August 11, 2016 (0945) – Fairfield Police Training Facility
Six Month Check-In – Meet with Law Enforcement Group**