



# SOLANO COUNTY FIRE CHIEFS ASSOCIATION

## Meeting Minutes

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### Meeting

**Date:** June 2, 2016  
10:00 a.m.

**Meeting Called By:** Tony Velasquez, President

**Location:** Vallejo Fire Administration

**Attendees:** Chief Tony Velasquez, Deputy Chief Steve Trepagnier, Chief Jim Lydon, Don Ryan (Solano OES), Chief Howard Wood, Chief Joe Rosewall, Assistant Chief John Salvate, Chief Kris Concepcion, Chief Aaron McAlister, Chief Jack McArthur, Chief Keith Martin, Chief Mike O'Brien, Deputy Chief Mark Sharpe, Battalion Chief Allyn Kemp, Battalion Chief Alfred Abruzzini, Chief Alan Hartford, Chief Ron Glantz, A/C Glen Munn, Robyn Raines (Solano Dispatch), Michael Deprato (Solano Dispatch), Holly Powers (Solano OES), Jimmy Pierson (Medic), Division Chief Dean Sarley, Division Chief Josh Chadwick, Division Chief KC Smith, Division Chief Doug Rogers.

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### **Call to Order:**

Time: 959 hours

**Introductions:** None

**Presentations:** None

**Approval of Minutes: May 5, 2016** – Motion to approve minutes by Chief Concepcion, seconded by Chief Glantz. All in favor. Minutes Approved.

### **Treasurer's Report (Chief Concepcion):**

- See attached

**Communications:** None

**Additions to Agenda:** None

### **Old Business:**

- Website
  - Josh Chadwick is still working on this and the draft version is now available at [www.solanofirechiefs.org](http://www.solanofirechiefs.org). They are still working out some bugs on the mobile version.
  - Please log on to the site and check for accuracy. Check the Fire Chief directory and make sure the links are correct.
  - How are we going to deal with updates?
    - One person from each group will be in charge of making updates.

- Josh Chadwick still needs pictures and documents for the site.
- This will be open to the public.
- Solano dispatch requested that we put verbiage on the site referring people to call 911 if they have an emergency.

### **New Business:**

- Dispatch RFP
  - Chief Concepcion and Chief McAlister gave a presentation to the City Manager's group.
  - At the time of the presentation Chief Concepcion and Chief McAlister didn't have the cost sharing figures. Chief McAlister emailed the costs to them after the meeting.
  - They have not made a decision to move forward at this time. This is on hold until this group hears back from the City Manager's group.
  - Chief Concepcion and Chief McAlister will follow up with them.
  
- July & August Meetings
  - The July meeting will be held at Travis Airforce Base. Please bring a marked vehicle. If you have issues getting through the gate contact Chief Speakman or Assistant Chief Glen Munn.
  - Vacaville will hold the October meeting. This will be the big meeting where we provide lunch for everyone.
  - The August meeting will be a joint meeting with the law enforcement group. We have it tentatively scheduled for August 11, 2016, but are still working on firming up that date.
  - The law enforcement group will provide lunch.
  - This will be for the Fire Chiefs only.

### **Brief Updates:**

- EOC County Wide Drill
  - Holly Powers from Solano OES has agreed to take the lead on this drill. If your city wants to be involved in this drill please attend the planning meetings.
  - Holly will be sending out emails for upcoming meetings.
  - The drill will be held on November 10, 2016.
  
- Brian Preciado from Solano College would like to attend the September meeting to discuss some of the upcoming changes to the State Fire Training Curriculum. If you have any questions please get them to Chief Velasquez or Brian Preciado so that he can answer them at the meeting.

### **Roundtable:**

Vacaville – The Deputy Chief recruitment has been closed. Station 75 is now open and they will be holding the dedication on June 15, 2016 at 1030. They sold their Tiller Truck so they are currently without a truck. They will be making special requests as needed. They are hoping to have their new truck by July and have it in service by September.

Solano County OES – Thank you to all the departments that help and participated in the recent audit. The Solano County Audit will still be in August. The 2016 Homeland Security grant will be opening soon. They will be taking proposals for this grant. Chief Velasquez mention that they would like to change the format to have fire get the money one year and police get the

money the next year. This will give them both a bigger chunk of money to spend at one time. They have a new boat. They had their first drowning recovery on Saturday and are expecting more calls.

Solano Dispatch – They are gearing up for fire season. They had Wildland Refresher training and reviewed the matrix. They are hiring six positions and currently have two in training. They are still moving forward with their expansion. Chief Velasquez requested that they look into changing the format of the dispatch luncheon so that people don't leave before the event is over.

Travis – Their water tender is out of service. They wanted to confirm that this group will be discussing the mutual aid agreement at the next meeting. They still need a disc with the matrix.

Suisun – They have a new Type 1 engine. The Fire Investigation Unit is working with Solano County OES on a grant for equipment.

Rio Vista – Their Safer grant expired. They got an extension for another year. They will be going to council to see if they can move the positions to the general fund after the grant expires. There was a hiccup with the Sacramento Regional transition. They are working on some of the glitches. They wanted to thank Medic Ambulance for delivering 12 AED's when only 10 were promised.

Suisun Fire Protection District – The Wildland Drill that was scheduled for June 15, 2016 will be cancelled.

Cal OES – The Napa USAR trailer is no longer available. A former OES Chief passed away, the memorial will be June 25, 2016. They are gearing up for fire season. The salary rate letters are out now. Volunteer agencies also need to sign this letter.

Vallejo – They were expecting to have their truck in service by now, however it has been delayed and is still approximately three months out. They are having issues with the VHF radios and dispatch so this project has also been delayed. They began recruiting in June, there will be about 3 months of getting information out about their department and the process. They are hoping to hire by the beginning of the year. Their Type 3 training is almost finished. They have had issues with the unit. Their Air Light unit is almost ready to be put in service. Building 571 that has been previously used for training is no longer available. They have eight apprentices that are almost ready to move to journey level. They started a youth academy to help kids 14 – 18 learn life skills. Medic Ambulance has partnered with them on this program.

Dixon – This is a reminder that we no longer have a Solano County Air Unit. We have air units available at Travis, Cordelia, and now Vallejo. Their ALS First Responder Fee passed. Matt Lee passed away, they will have more information on his service to follow. They now have a Type 3 in service. They have one vacancy that they are going to fill with one of their Safer Employees. Their 4-Wheel drivers training went well. Version 2 of the matrix, that now includes Montezuma, went out in the mail. Tree mortality can be a major issue during this fire season. They had their ISO evaluation and went from and ISO rating of 5 to 3.

Benicia – They are days away from getting their OES unit in service. They are continuing to develop their Water Rescue Program. They will be going to council on Tuesday, June 7<sup>th</sup> for their First Responder Fee. They will be hosting a speaker session at the Clock Tower on November 16<sup>th</sup>. A flyer will go out through the Training Officers.

Vacaville Fire Protection District – Cold Canyon has opened up. This is now an addressed parcel. Solano County Dispatch will send the address to Vacaville Fire Protection District.

Fairfield – They have started to up staff the brush unit, right now they are running it as a second Engine. They have two Type 3's due in July. Deputy Chief Trepagnier attended a meeting at Solano College about the Bernie Sanders rally. They are expecting up to 4,000 people at this rally. Thanks to everyone who helped out on the Santa Barbara Fire.

American Canyon – They also have an Air Light unit available upon special request. They purchased a Type 3. They will be hiring four people. They have plans to order a Type 5 that will be ALS.

Medic Ambulance – They have a new ambulance in service in Rio Vista. They were selected to be a Region 2 Ebola transport provider. They will be getting training on this.

### **SCFCA / Operations Group Meeting**

#### **IMST –**

- See attached policy. This is both the old policy and the draft of the new policy.
- It was the recommendation of the group to keep this team going.
- We need to look at the list of the current members and update it.
  - The list will be sent out to the Chiefs and they will make deletions and additions.
  - It is up to the Chief at each individual agency to vet the credentials of the members they are putting on the team. There are currently no requirements.
  - We need a commitment from the members of this group to be active and participate.
- The Incident Commander can request the IMST at any level if they feel they need it. Solano Dispatch will still prompt the Incident Commander at the Third Alarm.
- Members of the IMST can fall into any support roll requested by the Incident Commander.
- They would like to do training on MC-1 annually, as well as a Wildland Exercise with the dispatchers annually.
- If your department requests MC-1 you will get a dispatcher with the unit.
- The IMST currently only meets after a major incident.
- New BC's need to be educated on the use of the IMST.
- We would like to have MC-1 brought to each department to re-familiarize people on its use. Please contact Holly Powers to arrange this.
- It was suggested that the group come up with the objectives of what they want the dispatchers to do when they are manning MC-1.

#### **WORK PLAN UPDATES –**

- Policies –
  - Everything except the accountability policy is finished. Tossah will put together the draft and send out for final review.
- EMS Group
  - Re-establish the EMS Committee

- Ted Selby of Solano EMS wants to partner with this group to help create a partnership between them and the Fire Departments.
- Operations
  - They adopted the same meeting format as the SCFCA. They have had two meetings and everything seems to be going well.
- Training
  - Target Solutions is almost done. We will be able to provide a roll out date in about 30 days.
  - The website is moving forward and is almost done.
  - The Wildland Training has been tabled until next year.

**Next Meeting:** July 7, 2016 – Travis Airforce Base