



SOLANO COUNTY FIRE CHIEFS ASSOCIATION Meeting Minutes

Meeting

Date: April 7, 2016
10:00 a.m.

Meeting Called By: Tony Velasquez, President

Location: Vacaville Fire Protection District

Attendees: Don Ryan (OES), Chief O'Brien (Suisun), John Salvate (CalOES), Deputy Chief Merodio (Fairfield), Chief Aaron McAllister (Dixon), Allyn Kemp (Cordelia), Doug Roger (VVF), Jim Pierson (Medic), Andrew Obando (Solano OES), Bill Lopez (Cal Fire), Chief Rosewall (Montezuma), Chief Speakman (Travis), Acting Deputy Chief Phil Sanner (Vacaville), Chief Lydon (Benicia), Deputy Chief Trepagnier (Fairfield), Chief Hartford (Rio Vista), Chief Velasquez (Fairfield)

Call to Order:

Time: 1004 hours

Introductions: None

Presentations: None

Approval of Minutes: March 3, 2016 – Motion to approve the minutes by Chief O'Brien, Seconded by Chief Hartford. All were in favor. Minutes approved.

Treasurer's Report (Chief Concepcion) –

- The transition hasn't taken place yet. Chief O'Brien gave report. See attached.
- There is money set aside in the Chiefs budget for the Fire Investigations Unit. They would like approval to buy a few things.
- We need to make the transition for this position in conjunction with our by-laws. A motion was made to move forward with this transition. The motion was approved by Chief Lydon and seconded by Chief McAllister. All were in favor. The motion was approved.

Communications:

Additions to Agenda: Items to purchase for FIU team. Move under new business.

Old Business: None

Subsections:

- Medic Ambulance Service – Report
 - Dispatch luncheon next Wednesday at the Benicia Clock Tower from 11-2.
 - There are four ambulances on order. One will arrive next week.
 - Went through ACE accreditation. Should have the outcome of this accreditation in the next three to four months.

- CA OES (Assistant Chief John Salvate) –
 - The letter went out about the 2016-2017 Salary Surveys.
 - The salary surveys will now be done on an annual basis for all departments including, volunteer departments that are on base rate.
 - The rate letter is not out yet, this will be out soon.
 - NICS is transitioning to SCOUT. This is a situational awareness program. They will do a presentation for this group. Lots of information on this program. It is currently free but there will be a future cost.

- Solano OES (Don Ryan) –
 - Dispatch Center Communications – See attached.
 - The dispatch center project has started. This should double the capability that we currently have.
 - We will have a new system (MCC 7500). The current system will no longer be supported by Motorola. We signed the contract with Motorola last week to go forward with the upgrade.
 - Alex is now under contract, she will take over project management of the new dispatch center.
 - We will be starting to put together policies and procedures for the new dispatch center.
 - We have had an increase in call volume, so we brought up a third dispatcher on Saturdays.
 - We are getting good reception in Cold Canyon.
 - Yolo wants access to the SECCA channels.
 - Isleton River Deltas transition from Solano County has been delayed. Chief Ron Phillip is sticking to the by-laws that states only one ambulance can have access to radio channels. Currently AMR has this access. They have until June 30th to be off Solano's dispatch.
 - They are also in the process of changing their station numbers. The chief officers will have different numbers than their station numbers. This may cause some confusion.

- EMS (Andrew Obando) –
 - They had a conversation with Chief Trepagnier about some of the issue that the fire departments have had with EMS. They are working to align their practices with their policies. The CE Provider and Paramedic Preceptor policies are being revised and coming out soon.
 - Hopefully re-establishing the EMS group will prevent some issues before they come up.
 - The EMS quarterly meeting is next week.
 - There has been some concern about the interfacility transfer forms needing physician's signature.
 - On May 4th there will be a SCEMSC board meeting to discuss the specialty care resolution. An invite was sent out to all the Chiefs to attend this meeting.

- The Chiefs would like to have the redraft of the resolution before the meeting.
 - EMS week is May 15 – 21. They are planning to have an event Six Flags Discovery Kingdom again. There will be more to come on this.
 - Solano County EMS is planning Emergency Response Summit on May 21st at the Solano County Fair Ground. The summit will focus on Ebola.
 - SEMSC has been cancelled this month.
- Cal Fire
 - They are have a typical spring time with a good grass crop.
 - The reserve levels are up.
 - They maintained a minimum of two crews through winter. They have 1 dozer staffed and 1 helicopter staffed. By May 2nd they will be staffed up to 12 engines.
 - The Assistance by Hire sheets still need to be signed by a few of the agencies. These can be signed before the end of the meeting.
 - They have a shortage of inmates in the camp programs. They are working on getting more inmates into this program.
- CHP – None
- Solano Community College (Brian Preciado) –
 - There seems to be confusion as to who is on the CLC committee. Mike Brooks from Vallejo and Chief Lydon are the members. Don Richter from TAFB is a backup. Jorge Merodio and KC Smith are the representatives at the state level.
- Local 1186 (Kyle Long) – None
 - Local 3501 (Jason Prescott) – None
 - Local 4665 (Nick Warren) – None
- Training (Liaison – Chief Lydon) –
 - The training Officers meeting is the second Tuesday of every month.
 - During the even months the paid departments will be doing countywide training and during the odd months the district volunteer agencies will do training countywide. Every month there will be some sort of training and everyone can attend.
 - Mike Brooks is working on wildland training before the wildland season.
 - They are still working on purchasing a calendar program to incorporate into Target Solutions. The cost will be approximately \$1000 annually. The SCFCA website will interface with the calendaring program. The calendaring program will have unlimited calendars. Each group can have their own calendar.
 - There will be a county wide EOC drill in November. We would like to get one person from each agency to participate in the planning and implementation of this drill.
 - Holly – OES
 - KC Smith – Benicia
 - Chief Hartford – Rio Vista
 - Chief Speakman - Travis
 - Vacaville ?,
 - Danny Schindler – Montezuma
 - Allyn Kemp – Cordelia Fire Protection District
 - Mike O'Brien – Suisun
 - Mike Brooks – Vallejo

- Dixon ?
 - Jorge Merodio – Fairfield
- On April 21st Dixon will be holding their EOC Drill, please provide one person to help out if you plan on participating in the countywide drill.
- The Fireline Medic Class will be May 21st. They are taking signups now.
- Operations Chiefs (Chief Hartford) –
 - The operations group has been working hard on all the outstanding policies. The strike team stuff has been combined. They expect to have them done by the next meeting and will give drafts out then.
 - They came up with a draft for the IMST qualifications.
- Hazmat (Chief Lydon) –
 - The HazMat Team is pursuing an OES rig.
 - The team is working on a logo design.
- Mutual Aid – Area Coordinator (Chief McAlister) –
 - They are working on some changes for this fire season. They will be returning some roles and responsibilities back to Solano Dispatch.
 - They will be publishing a situation report weekly. They will be consolidating the lists into a single page documents. This will be pushed out on Monday.
 - The area coordinators are: McAllister, Ryder, Campbell, and Sturdee.
- CICCIS (Chief Lydon) – See attached.
 - This committee has been revamped. They now have full membership on the committee.
 - They are cleaning up the application process.
 - Several letters that have come through have mention 3-10.1 guidelines, this is not correct the letter needs to state CICCIS guidelines.
 - If you are applying for position a position that requires a certain class the class must have been taken within the last 5 years.
 - You can't have a task book for a position issued unless you have an application for the position.
 - The task book must be completed within five years of first task.
- Fire Investigations (Chief O'Brien) –
 - The FIU team would like to spend money to replace expendables. They would like baskets for deconning the tools and a couple more leak detectors. They are asking to spend some of the money that has been approved by the Chiefs.
 - They are talking to Holly about the grant. They are working on getting some prices for items to purchase through the grant.
- Rescue Team (Chief Concepcion) –
 - There is a meeting scheduled for April 28th with the team leadership. We will share the feedback of the Chiefs retreat and begin working on a game plan for money that is in the grant.
- IMST (Chief Glantz) –
 - The meeting was cancelled. The Operation Chiefs are working on IMST qualifications. See attached email for Chief Glantz.

- On May 2nd the City of Benicia is hosting an exercise. The North Bay Type 3 incident team will be coming to town. They will be doing a table top exercise. IMT will arrive in the morning of May 2nd. They will do a briefing and planning meeting. Fire Chiefs are all invited to come observe. The best hours to come are between 10 a.m. - 2 p.m. It will be at the Armory in Benicia, 711 Hillcrest Drive.

New Business:

- Fire Investigation Unit Funds – There is \$1029 set aside in the Chiefs budget for supplies and equipment for the Fire Investigation Team. A motion to spend this money was made by Chief Speakman and seconded by Chief Rosewall. All were in favor. Motion approved.
- Website – Memo (see attached). Chief Chadwick has been working on the website concept. There were three options presented in his memo. It was recommended to go with option three. The training officers are working on getting a bid on the calendaring option to bring back to the chiefs for approval. A motion to approve option number three for creating a website was made by Chief Lydon and seconded by Chief O'Brien. All were in favor. Motion approved.

Brief Updates:

- Retreat Work Plan (Chief Velasquez) – Check In
 - USAR Team – On Track
 - Area Coordinator – On Track, moving forward
 - Organization Communications – Moving Forward.
 - Dispatch Communications Consolidation – The Chiefs will be bringing this back to the City Managers at the end of this month to go back over what direction we are moving. Don Ryan requested that he be on this mailing list so that county can be kept in the loop.
 - EMS Group – Still working on getting this group together.
 - Fire Investigation – The call out list went out. This is done.
 - Mutual Aid Agreement – Working on this item. We should have something to look at by June. Hopefully by July we will have something to get to legal.
 - IMST – Moving forward
 - Fire Prevention Group – Greg Lewis was nominated as the lead for this group, Chief Hartford will be the liaison. They need to schedule a meeting and get direction.

Roundtable:

Rio Vista – We lost an engineer. We just did a test and promoted internally. We will be hiring a reserve as a firefighter/paramedic. We have a list established. We were visited by Cal OSHA and there are a lot of things we don't have in place. One of those is a heat prevention policy. I would like to suggest that we come up with this policy as a county and put it in the county policy book.

Fairfield – They are conducting the last of their URVI training. If you would like to observe please bring eye protection and a highway safety vest. The training starts at 8:00 at Edwards Theatre. Hopefully the next drill will be county wide. They have two type 3's on order and they are scheduled for a July delivery. April 19th will be the first reading on the First Responder Fee. They had their meeting with ISO. They are in the process of hiring a Fire Inspector 3 and will be holding a Captains exam this month.

Benicia – They will be holding a Rescue Boat Operator class in early June. There are still slots available in this class. Also in June, they will be bringing in a clinical psychologist to do a 4-hour class on first responder stress. On April 18th there will be a meeting about whether or not to uphold the planning commission decision or delay the decision on approving the off-loading rack in Benicia. They have signed a purchase order for a new community mass notification software program. They will be implementing this by early July.

Vacaville – They just finished BC testing. Thanks to everyone who helped. They will begin the Deputy Chief recruitment on May 1st. They have one internal candidate. They hope to have this position on board by October. Station 75 is set to open on May 16th and will be operational by June 15th. They have a new truck and type one on the way. These should be operational by mid-July. They will be holding three S290 classes, they still have openings. This training is being done on a shift schedule.

TAFB – They will be retiring Truck 5, Truck 46 is coming online. They became accredited last month. One of their captains is a peer accessor. If you plan on going this direction Travis can help.

Vacaville District - Station 68 is almost done.

OES – They will have another OES engine in the county.

Suisun – Their Hi-tech Type 1 Engine will be delivered in May. They are starting to put iPads in all their engines.

Meeting concluded at 1216hrs.

Next Meeting: May 5, 2016 – Cordelia Fire Protection District

- HazMat Meeting will Start at 1000
- Chief's Meeting with Start at 1030